

Audit Committee

Thursday 13 December 2012 at 6.00 pm

**To be held at the Town Hall, Pinstone
Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

Councillors Ray Satur (Chair), Anders Hanson, Steve Jones, Martin Lawton,
Joe Otten (Deputy Chair) and Sioned-Mair Richards.

Independent Co-opted Members

Mrs Beryl Seaman and Mr Rick Plews.

PUBLIC ACCESS TO THE MEETING

The Audit Committee is a key part of the Council's corporate governance arrangements. The Committee has delegated powers to approve the Council's Statement of Accounts in accordance with the Accounts and Audit Regulations 2003 and consider the Annual Letter from the Auditor in accordance with the Accounts and Audit Regulations 2003 and to monitor the Council's response to individual issues of concern identified.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday, or you can ring on telephone no. 2734552. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

If you require any further information please contact Dave Ross on 0114 273 5033 or email dave.ross@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**AUDIT COMMITTEE AGENDA
13 DECEMBER 2012**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public.

(Note: The reports at item 12 (Financial/Commercial Monitoring of External Partnerships) and 13 (b) (Marketing Sheffield) are not available to the public and press because they contain exempt information described in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended).
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting.
- 5. Minutes of Previous Meeting**
To approve the minutes of the meeting of the Committee held on 26 September 2012.
- 6. Annual Audit Letter 2011/12**
Report of the External Auditor, KPMG.
- 7. Audit Arrangements 2012/13**
Report of the External Auditor, KPMG.
- 8. Certification of Grants and Returns Annual Report 2011/12**
Report of the External Auditor, KPMG.
- 9. IT Risk Assessment - Progress Report**
Report of the External Auditor, KPMG.
- 10. Delivering Internal Audit Activity**
Report of the Chief Internal Auditor.
- 11. Audit Committee Annual Report 2011/12**
Report of the Director of the Modern Governance.
- 12. Financial/Commercial Monitoring of External Relationships**
Report of the Executive Director, Resources.

(Note: The report is not available to the public and press because it

contains exempt information).

13. Marketing Sheffield

(a) Report of the Executive Director, Place.

(b) Report of the Chief Internal Auditor.

(Note: The report at (b) is not available to the public and press because it contains exempt information).

14. Work Programme

Report of the Director of Modern Governance.

15. Date of Next Meeting

The meeting of the Audit Committee will be held on Wednesday 23 January 2012 at 6.00 p.m.